



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

BOARD OF TRUSTEES MEETING

Tuesday, May 24, 2022

6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ

Meeting 10:00 a.m.

MAY AGENDA

PUBLIC SESSION

ITEM #

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on May 17, 2022. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.
Richard J. Casey
Christopher Carrubba

Damaris Gurowsky
Irene LeFebvre
Joseph Meloche, Ed.D.

Christopher Russo, Ed.D
Josephine Sharpe
Dana Sullivan

3. Acceptance of the public and executive session minutes for March 23, 2022.

4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons - Reports/Comments

6. Reports:

- A. Executive Director Report
- B. Accounting/Finance Report
- C. Underwriting Report

Jill Deitch
Michele Carosi
Claire King

- D. Claims Report Sherwin Archibald
- E. Information Technology Report Jeff Cook

7. Discussion Items:

- A. Cyber; draft memorandum of coverage Stephen Tucker
- B. Trustee retreat (July 13, 14, 20 or 21), October meeting Jill Deitch

8. Action Items:

- A. 2022/2023 Budget – First reading
(**NJSIG No. 0522-1**) Jill Deitch
- B. 2022/2023 Plan of Risk Management – First reading
(**NJSIG No. 0522-2**) Jill Deitch
- C. Sponsorship, NJSBA Workshop 2022 Oct. 24-26
(**NJSIG No. 0522-4**) Jill Deitch
- D. Checking accounts & new claims ratification
(**NJSIG No. 0522-5**) Michele Carosi
- E. NJSIG holiday policy – Second reading
(**NJSIG No. 0522-6**) Stephen Tucker
- F. NJSIG sick policy –Second reading
(**NJSIG No. 0522-7**) Stephen Tucker
- G. Contracting:
 - 1. Claims management software system
(**NJSIG No. 0522-8**) Jeff Cook

9. New Business

10. Executive Session

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.